

जीसस एंड मेरी कॉलेज  
दिल्ली विश्वविद्यालय  
चाणक्यपुरी, नई दिल्ली-110021  
रा.मू.प्र.प. द्वारा 'ए+' ग्रेड मान्यता प्राप्त  
**Jesus and Mary College**  
University of Delhi  
Chanakyapuri, New Delhi - 110021  
Accredited by NAAC with "A+" Grade

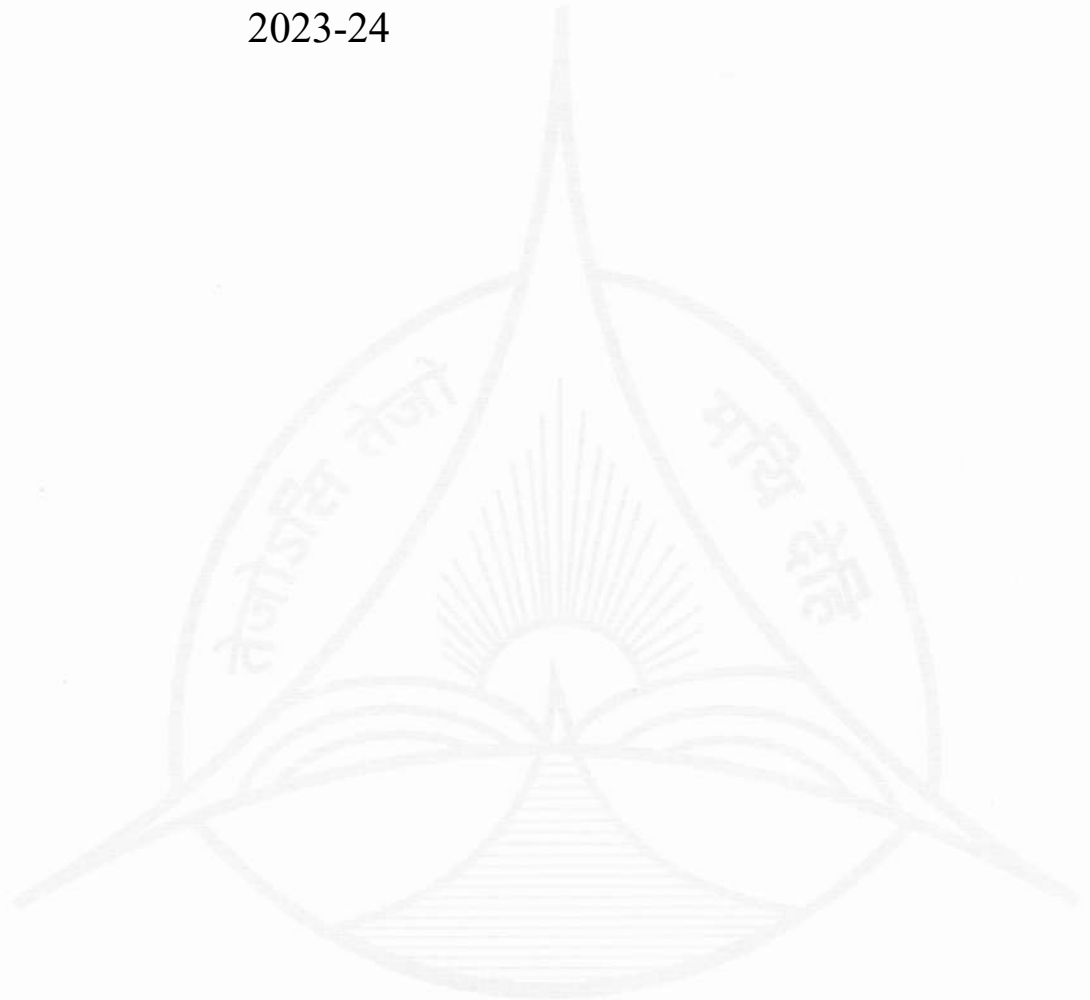


दूरभाष/Tel No. : +(91)-(011)-26110041, 26875400  
फैक्स नं/ Fax No. : +(91)-(011)-24105466  
वेबसाइट/Website : <http://www.jmc.ac.in>  
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[principal@jmc.ac.in](mailto:principal@jmc.ac.in)

**JESUS AND MARY COLLEGE**  
**UNIVERSITY OF DELHI**

**SUPPORTING DOCUMENTS FOR CRITERION 7.1.10**

**POLICY DOCUMENTS AND AWARENESS PROGRAMMES ON  
CODE OF CONDUCT FOR TEACHERS, STUDENTS,  
ADMINISTRATORS, AND OTHER STAFF DURING THE YEAR  
2023-24**





## MONITORING COMMITTEES FOR ADHERENCE TO CODE OF CONDUCT

2023-24

The IQAC of Jesus and Mary College acts as an umbrella body that, among other things, exercises oversight and monitors the functioning of the various committees concerned with matters of discipline, ethics, and codes of conduct. (<https://www.jmc.ac.in/iqac/objectives>)

Details of various committees that help in implementing the code of conduct among students, as listed below, may be accessed through the following link: <https://www.jmc.ac.in/about/conduct> and <https://www.jmc.ac.in/about/importantcommittees>

### • DISCIPLINE COMMITTEE

#### Discipline Committee

Maintaining discipline and order is imperative to create a healthy work environment which is conducive for the smooth and effective functioning of an educational institution. With this in mind the College has constituted an Internal Discipline Committee which plays a role in maintaining overall discipline and decorum on campus. It also attempts to resolve individual cases/complaints in this regard, as and when required.

For redressal of issues the following Committee members may be contacted:

Discipline Committee
Ms Purnima Topden ( Convenor )
Members :
Dr Anju Luthra
Dr Priti
Ms Reshma Roy
Ms Karishma Dungdung

Email Id: [jmcdisciplinecomm@gmail.com](mailto:jmcdisciplinecomm@gmail.com)



## • EQUAL OPPORTUNITY CELL

### Equal Opportunity Cell

The College has an Equal Opportunity Cell which looks after the interests of the students with special needs. Special support is provided to slow learners and those who need additional help through a variety of means such as remedial and extra classes. Funding is given by UGC to run the Cell (EOC). Please refer to the UGC Guidelines for Scheme of Equal Opportunity Centre for Colleges XII Plan (2012-2017) ([Link 8](#))

Equal Opportunity Cell
Dr Disha Narula ( Convenor )
Members :
Dr Shefali Mishra
Dr Devika Mittal
Dr Subasini Maharana
Sr Renu
Ms Reshma Jose
Ms Asma Nisar
Ms Sarah H Awingshi
Ms Neelam Snehlata Soreng

[View Details](#)

## • STUDENT'S GRIEVANCE REDRESSAL CELL

### Student Grievance Redressal Cell

The Cell has been constituted in accordance with the UGC guidelines for student grievance redressal mechanism at the college. It comprises of the Head of the Institution/ The Principal, two members of the staff and one student representative.

The Committee attends to the grievances of the students and offers redressal of the same in a time bound and effective manner. It provides a platform for the students to lodge a grievance online\*. There is also an offline provision for the students to leave their written complaint in the complaint box kept in the college building.

It is meant to help in enhancing students' experience at the College and is committed to providing student support in a transparent and student centric mode. Student grievances are attended to promptly, to ensure an empowering and fulfilling learning environment for all the students of Jesus and Mary College.

The Committee deals with complaints in strictest confidentiality.

Grievance Redressal Committee
Dr Alka Segal ( Convenor )
Members :
Dr Shirley Joseph

\*Link of the Google Form:  
[https://docs.google.com/forms/d/1FRPoxzMlITYcFdrRWY6bZpakBaavFw1bsqf6mFng6I/viewform?gxids=7628&edit\\_requested=true](https://docs.google.com/forms/d/1FRPoxzMlITYcFdrRWY6bZpakBaavFw1bsqf6mFng6I/viewform?gxids=7628&edit_requested=true)  
A copy of the response will be e-mailed to the address provided by the complainant.



## • WOMEN'S STUDIES CENTRE

### Women's Studies Centre

The college also has a vibrant Women's Studies Centre which sensitizes faculty and students to a range of gender issues. The Women's Studies Centre at Jesus and Mary College aims at providing an intersectional approach towards creating awareness and educating the undergraduate students about the Women's Movement.

### Women Studies Centre

Dr. Sandhya D Nambiar ( Convenor )

Members :

Dr Maya John

Dr Jessy Phillip

Ms Reshma Jose

Dr Sonu Vincent

Ms Niamkoi Lam

Dr Lisa Thomas

Mr Dias Mario Antony

Ms Asma Nisar

Ms Ann Susan Aleyas

Ms Babina Ann Thomas

## • SC/ST CELL

### SC/ST Cell

In order to safeguard the interest and ensure the rights and safety of the SC/ST students, the college has given provision for the students to leave their written complaint in the complaint box kept in the college building. There is also an online\* provision to lodge their complaint against caste-based discrimination.

The Committee deals with complaints in strictest confidentiality.

(SC/ST)

Mr A Srivastava AO

\* Link of the Google Form:

<https://docs.google.com/forms/d/1TAPzJzuyqnfikyDRW4K5Ro6Q4rBN-L58polwydQOfJc/edit?usp=sharing>

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[principal@jmc.ac.in](mailto:principal@jmc.ac.in)

### • NORTH EAST SOCIETY

#### North East Society – Ethnic 8

The North East Society specially look into any specific problems faced by the students from the North-Eastern states of the country. The aim of the society is to provide a harmonious environment on the campus to these students, so that they feel at home and can learn better. The students from these states showcase their culture and display their talents in the annual cultural festival as well as other college events.

North East Society
Dr Gurmeet Bakshi ( Convenor )
Members :
Dr Bipasha Lakra
Dr Sabiha Mazid
Ms Sarah H Awingshi
Mr Jangkholam
Ms Gabriella Thempineng Tungdim

### • MINORITY CELL

#### Minority Cell

Minority Cell of the College is meant to empower the minority communities in the college. This is a mechanism which offers assistance to minority students for their social and academic development. It facilitates financial support to the minority communities from Government agencies and other sources. This also helps them to enroll for career orientation programmes which would empower and equip them with the necessary skills for various career options.

Minority Cell
Mr V Alan Bosco
Ms Babina Ann Thomas

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[principal@jmc.ac.in](mailto:principal@jmc.ac.in)

### • ANTI-RAGGING COMMITTEE

#### Anti-Ragging Committee

Jesus & Mary College, has a zero tolerance policy towards ragging. The UGC Regulations 2007 mandated committee against Ragging consists of senior teachers and ensures compliance with the provisions of the UGC regulations / guidelines as well as the provisions of any law for the time being in force concerning ragging. The committee also monitors and oversees the performance of the Anti- Ragging squads in prevention of ragging in the college campus.

The first step in this direction being the Anti- Ragging Affidavit that every student and her parents need to sign right at time of admission.

ANTI RAGGING COMMITTEE
Convenor :
Dr Anju Luthra
Dr Ashwati C K
Mr Nishant Sharma
Dr Shivani Saxena
Dr Manisha Arora

### • ANTI-SMOKING/TOBACCO COMMITTEE

#### Anti- Smoking/ Tobacco Committee

The Jesus & Mary College through the Anti- Smoking/ Tobacco Committee tries to create awareness amongst the students of the harmful effects of smoking, passive smoking and use of tobacco in general. Various campaigns against this evil are carried out on the campus throughout the academic session.

Smoking in the public places is prohibited and is a punishable offence. The Anti- smoking committee also ensures that the violators are brought to book.

ANTI SMOKING COMMITTEE
Convenor :
Ms Tanuja Sachdeva
Ms Sunita Narain
Dr Ashwati C K
Ms Niamkoi Lam
Ms Divya Devassy



• GRIEVANCE REDRESSAL COMMITTEE

**Student Grievance Redressal Cell**

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The Committee deals with complaints in strictest confidentiality.

Grievance Redressal Committee
Dr Alka Segal ( Convenor )
Members :
Dr Shirley Joseph

\*Link of the Google Form:

[https://docs.google.com/forms/d/1FRPoxzMlITYYcFDrRWY6bZpakBaavFw1bsqf6mFng6l/viewform?gxids=7628&edit\\_requested=true](https://docs.google.com/forms/d/1FRPoxzMlITYYcFDrRWY6bZpakBaavFw1bsqf6mFng6l/viewform?gxids=7628&edit_requested=true)

A copy of the response will be e-mailed to the address provided by the complainant.





## • INTERNAL COMPLAINTS COMMITTEE

### Internal Complaints Committee

Strict policy framework against sexual harassment is imperative to ensure a conducive and secure environment for growth and development of students. The college has constituted an Internal Complaints Committee in accordance with the guidelines delineated by the UGC and notifications issued by the University of Delhi pertaining to the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressed) Act, 2013 (Link 3 & 5). The committee ensures a conducive and secure environment for growth and development of students.

#### View Details

#### Complaint Redressal:

College members wishing to bring a complaint to the ICC's notice may either fill the following online form:

<https://forms.gle/ZCez6DziJoR7Hh4k9>

or email: [jmc.icc2018@gmail.com](mailto:jmc.icc2018@gmail.com)

or call/Whatsapp any of the below listed Committee members.

Please rest assured that the Committee deals with complaints in strictest confidentiality.

### INTERNAL COMPLAINTS COMMITTEE

Prof Reena Marwah ( Convenor )

#### Members :

Ms Dolly Kapoor

Prof Dinesh Adlakha





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[principal@jmc.ac.in](mailto:principal@jmc.ac.in)

- STUDENT COUNCIL: <https://www.jmc.ac.in/studentscouncil>

#### STUDENT COUNCIL

The Student Council, first formed in 1970, is elected annually through a fair and free democratic process by active participation of second, third and fourth (B.El.ED) year students. It consists of a President (Final year student), Vice-President (Second year student), presidents and vice presidents of departments' and cultural societies. In the academic year of 2018-19, its total strength was 98. In addition, there was an organizing committee of 35 students who helped the Council with Montage and other college activities. Elected to represent the fellow students, the Council works with the Principal, faculty convenors, and students in organizing events and also build a bridge between the faculty members, administrative staff, and students. Its members help the faculty and the administration in the Admissions process and the Orientation Programme organised for new students annually. It organizes the Freshers' Welcome Party, Teacher's Day, the annual College Fest – Montage and Farewell party to the Final year students. It also helps in staging cultural programmes for various College Events. Funding for its activities come from the fees paid towards student aid fund, sponsorships, advertisements, donations and the like.

Members		
	Students' Council Official Email Address:	<a href="mailto:convenor.studentcouncil@jmc.ac.in">convenor.studentcouncil@jmc.ac.in</a>
Convenor	Dr. Gurmeet Bakshi	<a href="mailto:gbakshi@jmc.du.ac.in">gbakshi@jmc.du.ac.in</a>
Member	Charu Sarin Arora	<a href="mailto:csarin@jmc.du.ac.in">csarin@jmc.du.ac.in</a>
Member	Dr. Ann Susan Aleyas	<a href="mailto:aaleyas@jmc.du.ac.in">aaleyas@jmc.du.ac.in</a>
Member	Nimmy Rose Jacob	<a href="mailto:nr_jacob@jmc.du.ac.in">nr_jacob@jmc.du.ac.in</a>
Member	Sr. Renu	<a href="mailto:raphael@jmc.du.ac.in">raphael@jmc.du.ac.in</a>
Member	Dr. Shyma Jose	<a href="mailto:s_jose@jmc.du.ac.in">s_jose@jmc.du.ac.in</a>
President (Office Bearers)	Kripa Biju	<a href="mailto:220415@jmc.du.ac.in">220415@jmc.du.ac.in</a>
Vice President (Office Bearers)	Mahira Khan	<a href="mailto:230395@jmc.du.ac.in">230395@jmc.du.ac.in</a>

[Student Council Minutes of Meeting](#)

- MENTOR-WARD SYSTEM : The details of the same are shared on relevant department pages on the official college website.

The IQAC monitors the Code of Conduct for Teaching and Non-teaching Staff and reviews it from time to time.

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[principal@jmc.ac.in](mailto:principal@jmc.ac.in)

## VARIOUS PROGRAMMES ORGANIZED TO ENSURE CODE OF ETHICS AND CONDUCT IS FOLLOWED IN JESUS AND MARY COLLEGE

1. On 29<sup>th</sup> April 2024, Jesus and Mary College in collaboration with the National Commission for Women organized an Awareness and Capacity Building Program titled "Rise and Lead: Young Women Pioneering Technology, Business and Public Life". The Inaugural ceremony was graced by esteemed guests, including Chief Guest Shri A. Asholi Chalai, Joint Secretary of the National Commission for Women, along with NCW officers -Ms. Bipasha Barua and Ms. Chandrika Prakash.

The program consisted of three technical sessions, which were followed by an open-house discussion. The first technical session consisted of eminent speakers such as Professor Sona Jharia Minz (former Vice Chancellor), Kalpana Johari who is a senior scientist at CADC Noida, and Ms. Upasana Pandey, Marketing Manager for Accenture Technology. The second technical session focused on the theme of "Women in Decision Making: Women Leading in Public Life" with the following three distinguished speakers from diverse backgrounds such as Professor Alka Chawla, renowned for her expertise in Intellectual Property Law, Ms. Himani Vasal, IPS officer, and Ms. Neha Sethi. The third technical session was titled "Women in the corporate area" with the following three panelists: Ms. Madhu Jain (textile conservationist and designer), Ms. Nikita Khanna (founder and CEO of group Indigo), and Ms. Dhirta Rikhye (CEO, Love Change and CCO of Daily Chef).



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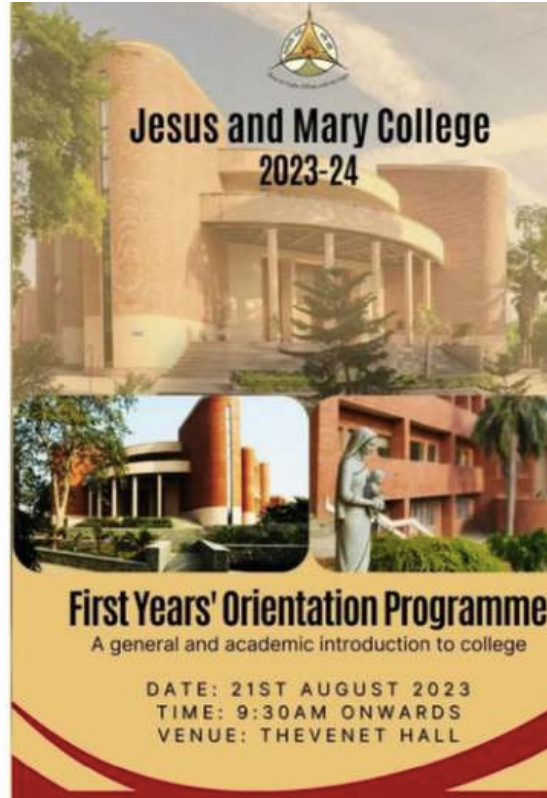
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[principal@jmc.ac.in](mailto:principal@jmc.ac.in)

2. First Year's Orientation Programme was conducted at the beginning of the academic at both the institutional level as well as departmental level. This process ensures that students are inducted into the core values, ethics and discipline of the College and are also familiarized with their academic and extra-curricular prospects in the upcoming year.



3. Jesus and Mary College believes that parents play as important a role as the teachers in moulding the conduct and future of the students who are turning into young adults. Recognising that parents are also stakeholders in the institute, Jesus and Mary College is one of the few colleges in the University of Delhi to have a PTSA - Parents Teachers Students association. Each year, an annual general body meeting of PTSA is convened to facilitate an interaction between parents and faculty. The GBM is organised to apprise the parents and students about key activities undertaken by the college. Also, the parents witness the oath taking ceremony of incoming student office bearers of different societies and committees. The meet is concluded by the prestigious prize distribution ceremony that is held to award students for their exceptional curricular and extra-curricular achievements.

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[principal@jmc.ac.in](mailto:principal@jmc.ac.in)

The PTSA Meet of the academic year 2023-24 was held on 9th March 2024 in the Thevenet Hall. The event had the esteemed presence of Dr Pankaj Mittal as our honourable Chief Guest and Dr Rajesh Tandon as our Guest of Honour for the event.

Website Link: <https://www.jmc.ac.in/ptsaconvocation>



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principal@jmc.ac.in

4. On 30<sup>th</sup> April, 2024, Jesus and Mary College in collaboration with Little Flower Degree College, Uppal Hyderabad, Telangana conducted a webinar on assertiveness titled "Being Direct Without Being Aggressive". The resource person for the webinar was Ms Asma Nisar, Assistant Professor, Department of Psychology, Jesus and Mary College.

**WEBINAR ON ASSERTIVENESS**

**"BEING DIRECT WITHOUT BEING AGGRESSIVE"**

*Organised by*

**LITTLE FLOWER DEGREE COLLEGE**  
Uppal Hyderabad, Telangana

IN COLLABORATION WITH

**JESUS AND MARY COLLEGE**  
Chanakyapuri, New Delhi-110021

Resource person : Ms. Asma

**DATE:**  
**30/04/2024**

**TIME: 12:00 PM TO**  
**1:00 PM**

[Click here to register](#)